

ISLAND SHORES ESTATES CONDOMINIUM ASSOCIATIONS NOTICE

Date: March 1, 2021
To: All Residents of Island Shores Estates Condominium Association
RE: **Enforcement of Parking & Towing Procedures**

Effective May 1, 2021 the following parking policy and towing procedure will be in effect.

All vehicles must be registered with the Property Manager. Unregistered, un-inspected, or inoperable vehicles left in the parking areas will be considered abandoned and towed from the property, without any prior written notice and at the owner's expense.

Every car parked in the assigned resident parking spots must have an Island Shore Estates issued parking sticker affixed to the window where it can clearly be seen or if you choose the hanging tag, must be displayed hanging on the rear-view mirror.

Residents need to fill out a "Vehicle Information Sheet" and have a copy of the vehicle's registration attached to the Vehicle Information Sheet in order to obtain a sticker and must return that form fully completed to Island Shore Estates Condominium at the address below. **(Failure to fully fill out the Vehicle Information sheet will result in a sticker NOT being issued to you.)** Once received, a parking sticker will be issued to you that must be affixed to the vehicle that you have registered. Anyone who has not sent in their vehicle registration form, please do so immediately to avoid having your car towed on May 1, 2021.

Please remember that you are only allowed a maximum of two vehicles on the property.

Visitor parking spaces are for visitors only and if you have a visitor for more than four days, Management must approve the visitor, or the vehicle will be subject to tow at the vehicle owner's expense. That means you are not allowed to park any additional vehicles in these spots, you are only allowed a maximum of two cars per unit.

To restate the parking rules for Island Shores:

- 1) Units with garage under: You are to park one vehicle inside the garage and one vehicle directly behind the garage door. There is no parking allowed elsewhere on the garage under units.
- 2) Townhouses with Carports: One car in the carport and one in the assigned parking space in the parking area.
- 3) All other Townhouses have two assigned parking spaces in the parking lots.
- 4) Capes are limited to the driveway parking only. Park in the driveway and not on the road.

Motorcycles:

- 1) Motorcycles may be parked with your vehicle in your assigned parking spot, at the front of the assigned space. Asphalt must be protected, and all motorcycles must have a suitable support prevents the kickstand from sinking into the pavement. Motorcycles must be registered with the Associations Office in accordance with these rules. **Units that have a motorcycle will be allowed one extra sticker for sole use on the motorcycle that is registered with the management office.**

Placement of Parking Stickers:

- 1) The parking sticker shall be placed on the rear drivers side window. Should the sticker not be placed in the correct spot, the vehicle will be subject to towing at the vehicles owner's expense.

Hanging Mirror tag:

- 1) The hanging tag shall be placed o the mirror at all times it is within the Island Shores Estates Condominium community. Tags that are not visible on the mirror will be subject to the vehicle being towed at the vehicle owners expense.

If you have any questions, please contact Cheryl Demetriou at the ISECA office at (603) 753-6026

Regards,

Island Shore Board of Director's

**ISLAND SHORE ESTATES CONDOMINIUM
VEHICLE REGISTRATION FORM**

Date: _____

Unit Address: _____ Email Address: _____

Owner's Name: _____

Owner's Address: _____

Owner's Phone #: Home: _____ Work: _____ Cell: _____

Is this Unit Owner occupied? Yes [] No [] If NO please fill in the following:

	Tenant's Name	Email Address	Home Phone
#1			
#2			

Primary Vehicle #1			Plate #	State
Year	Make	Model	Color	
Sticker #:		Hanging tag #:		

Additional Vehicle #2			Plate #	State
Year	Make	Model	Color	
Sticker #:		Hanging Tag #:		

Please fill out this form and return to:

**ISLAND SHORES ESTATES CONDOMINIUM ASSOCIATION
51 Franconia Drive
Concord, NH 03303**

Or email to: Cheryl.demetriou@greantorth.net

I/WE _____ being the owner(s) of _____ hereby authorize my/our tenant to fill out this form and pick up the necessary parking passes. I/We also understand there will be a \$25.00 charge for parking passes.

I/We _____ being the owner(s) of _____ hereby acknowledge there is a \$25.00 charge for replacement parking passes.